Fall Plenary 2014

EVEN THE DEAD SHOW UP TO PLENARY

PLENARY PACKET FALL 2014

art courtesy of the SAO
Fall 2014 PLENARY AGENDA

I)  Moment of Silence
II) Welcome to Plenary!
III) Rules of Order and Agenda
   a. Three minutes to look over Rules of Order and examine Agenda.
   b. Five minutes for questions concerning agenda or Rules of Order.
   c. Call for amendments to change Agenda or Rules of Order.
   d. A vote to accept any amendments to the agenda must have 2/3 majority vote.
IV)  Presidential Announcements
V) Resolution #1 Honor Council Procedure Modifications
   a. Presenters have five minutes to introduce resolution.
   b. Question and Answer session: ten minutes to be extended no more than once by 1/2.
   c. Pro-Con presentations: fifteen minutes with motion to extend by fifteen minutes no more than twice by 1/2.
   d. Response to Pro-Con debate by resolution presenters: three minutes.
   e. Call for Friendly Amendments: support of all presenters and approval of chairs needed – five minutes allowed to turn in
      i. Presentations of recognized Friendly Amendments
      ii. Question and Answer: five minutes
      iii. Pro-Con debate: ten minutes
      iv. Vote on Friendly Amendment – majority vote
   f. Call for Unfriendly Amendments: 75 signatures needed – seven minutes allowed to turn in Unfriendly Amendments with a motion to extend by seven minutes no more than once.
      i. Presentations of recognized Unfriendly Amendments
      ii. Question and Answer: five minutes
      iii. Pro-Con debate: ten minutes
      iv. Vote on Unfriendly Amendment – majority vote
   g. Moment of Silence
   h. Vote on Final Resolution
VI)  Resolution #2 Updates to Students’ Council Officer Responsibilities
    Procedures a.–h. same as above.
VII) Alcohol Policy Ratification
    a. JSAAPP Co-Chairs Present Alcohol Policy.
    b. Question and Answer session: ten minutes to be extended no more than twice.
    c. Pro-Con presentations: fifteen minutes with motion to extend by ten minutes no more than
    d. Response to Pro-Con debate by JSAAPP Co-Chairs: three minutes.
    e. Vote on ratification of Alcohol Policy – 2/3 majority vote three times.
VIII) Final Moment of Silence.
RULES OF ORDER

1. In order for quorum to be reached, at least 50% of the students living at Haverford must be present at Plenary. If quorum is lost at any point during Plenary, the meeting will be suspended until quorum is again reached. After 30 minutes without quorum, the chairs may evaluate the situation going forward.

2. An amendment to the agenda will follow the rules for “Unfriendly Amendments” except that the final vote will pass with a 2/3 majority. Any portion of the agenda may be changed.

3. During any given pro-con debate a person will not speak for longer than two minutes at any given interval, nor shall they be recognized by the chair more than two times. Upon each extension of a pro-con debate, a person may be recognized by the chair one additional time.

4. Plenary may add “Friendly Amendments” or “Unfriendly Amendments” to a resolution by a vote of the majority. All friendly and unfriendly amendments must pertain to the current resolution as seen in the eyes of the chair. Once an amendment has been approved it may not be reversed, nor the resolution be withdrawn.

5. The chair shall call for a paper vote on all items deemed necessary by the chair. When so requested, the vote will be taken by secret ballot. Quorum (50 %) must be reached on all paper votes.

6. If the chair (or one member of the chair) wishes to speak to the content of the resolution, he or she must step down until the proposal is resolved. The Vice President(s) shall then preside for the remainder of that resolution.

7. The time limit for Plenary shall be four hours. If this time limit expires, the assembled Plenary shall vote to extend the time limit half an hour no more than one time. If the assembled Plenary fails to extend the time limit by majority vote, the pending resolution (if any) will be voted on immediately, without further discussion.

8. Once a resolution is passed by Plenary while quorum is present, the resolution is an action taken by the assembled Plenary. The passed resolution will be in effect at the close of Plenary unless it is subject to other procedural regulations. All resolutions will be presented to the President of the College within seven (7) days of the close of Plenary.
Plenary People

Maria Bojorquez-Gomez and Claire Dinh  Plenary Chairs, SC Co-Presidents
Diana Perry and Brianna Robbins  Plenary Vice-Chairs, SC Co-Vice Presidents
Stephanie Kisciras  Plenary Co-Secretary, SC Secretary
Chris Hadad and Michelle Parris  Honor Council Co-Chairs
Kylen Solvik and Idun Klakegg  Plenary Co-Secretaries, HC Co-Secretaries
Alexandra Lamacki and Candace Todd  JSAAPP Co-Chairs

Students’ Council

Maria Bojorquez-Gomez ‘16 and Claire Dinh ‘16, SC Co-Presidents
Diana Perry ‘15 and Brianna Robbins ‘15, SC Co-Vice Presidents
Misael Cespedes ‘16 Jason Hirsch ‘16, SC Co-Treasurers
Stephanie Kisciras ‘17, SC Secretary
Emily Krasnow ‘17, Officer of Academics
Ariane Giles ‘15, Officer of the Arts
Alex Love ‘15, Officer of Athletics
Rachael Garnick ‘17, Officer of Campus Life
Tobi Alliyu ‘16, Officer of Multiculturalism

Class Representatives:
2015: TBE
2016: Deana Rauh
2017: Gabriel Delabra
2018: Matthew Berger

Honor Council

Chris Hadad ‘17 and Michelle Parris ‘16, HC Co-Chairs
Idun Klakegg ‘15 and Kylen Solvik ‘15, HC Co-Secretaries

2015: Sarah Brody, Melissa Lee-Litowitz
2016: Kyle Albagli, Irene Evans, Dela Scharff
2017: Erin Lipman, Julian Schneider
2018: Maddie Arnold-Scerbo, Rory Kennision, Santiago Laverde, Kevin Liao
Jeremy Steinberg ‘16, Librarian

JSAAPP

Alexandra Lamacki ‘16 and Candace Todd ‘16, JSAAPP Co-Chairs
Ivan Sanchez ‘15
Emily Ozer ‘16
Francesca Gascoigne ‘17
Megan Kristof ‘18

Student Representatives to Major College Committees

Administrative Advisory Committee: Brian Guggenheim ‘16, Dawit Habtemarian ‘15, Andrew Glasser ‘17
Educational Policy Committee: Jessica Libow ‘16, Colleen Cumberpatch ‘15
Strategic Plan Steering Committee: Maria Bojorquez-Gomez ‘16, Claire Dinh ‘16
Senior Class Representative to the Board of Managers: Sarah Eppler-Epstein
Junior Class Representative to the Board of Managers: Jeremy Steinberg

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Plenary Resolution #1
Honor Council Procedure Modifications

Presented by Chris Hadad ‘17, Idun Klakegg ‘15, Michelle Parris ‘16, Kylen Solvik ‘15, and Jeremy Steinberg ‘16

Whereas the below series of minor alterations to Honor Council procedure will allow Honor Council to function more smoothly and more consistently with the ideals of the Honor Code;

Be it resolved that the following package of resolutions will come into effect:

1. Whereas the completion of open-ended trial resolutions is very difficult to monitor; and
   Whereas past trial parties have at times graduated without completing their resolutions;

   Whereas scheduling trials to accommodate all involved jurors and parties is extremely difficult; and
   Whereas, due to this difficulty, the current rule requiring a break of between 24 and 48 hours between the Tentative Resolutions and Finalizing Resolutions portion of a trial is almost never followed, despite being constitutionally mandated; and
   Whereas each jury is in its own unique situation and is therefore itself best equipped to determine the necessary time for reflection;

   Whereas some resolutions make recommendations to faculty or administrative individuals and bodies not directly involved in the trial; and
   Whereas these individuals and bodies should be made aware of the recommendations to them and given the opportunity to give feedback when those recommendations are in the tentative stage;

   Be it resolved that the first paragraph of Constitution Section 7.02(f)(iv) shall be amended to read as follows:

   When the chair feels it appropriate, the parties will leave the room, and the jury will continue discussing resolutions and will reach consensus on the resolutions that it feels are just. Resolution(s) should address such goals as educating the confronted party and the community, repairing the breach of trust between them and the community and holding the person accountable for their actions. Any resolution requiring action by a trial party must have a deadline or time frame for completion. After this initial consensus, the jury will adjourn for at least 24 and no more than 48 hours to think privately about the issues involved in the trial, and to rest. In the event that this timeline poses scheduling difficulties, the jury may consent to only count business days toward the timeline. A juror will inform the confronted and confronting parties, as well as any parties not directly involved in the trial to whom recommendations are made, of the jury’s tentative resolution.

2. Whereas requiring juries to re-consent to their tentative resolutions before the Finalizing meeting is in most cases an unnecessary formality; and
Whereas, in the cases when the tentative resolutions are changed, the alteration confuses the trial parties, who have prepared to respond to the original set of resolutions; and

Whereas there is no reason that the jury cannot wait to alter their resolutions until they are in consultation with the trial parties;

Be it resolved that the second paragraph of Constitution Section 7.02(f)(iv) shall be amended to read as follows:

At this point, jury members will not discuss cases in progress with anyone, including other jurors. However, jurors may talk with the trial chair and the trial chair may talk with Honor Council Co-Chairs and the Dean of the College regarding procedural concerns. The jury will then reconvene and either reaffirm its position or reach consensus on another action.

3. Whereas the jury is the only body sufficiently informed about the details of a trial to make a suitable recommendation to the Dean of the College as to whether or not an incident should be reported to another institution of higher learning;

Be it resolved that the first paragraph of Constitution Section 7.02(f)(vi) shall be struck in its entirety:

It will be the responsibility of Honor Council to make its own recommendation to the Dean of the College concerning reporting the violation on Graduate School’s or Transfer School’s application based on the published guidelines. During review of the abstract, Honor Council will receive the jury’s recommendation and make its own with consideration of the jury’s. If Honor Council makes a decision contrary to the jury’s decision or the guidelines, it must give explicit reasoning. The Dean of the College shall be notified after Honor Council consents to its recommendation. This decision will not be linked to consenting to the abstract, as they are separate decisions.

4. Whereas suspected academic violations of the Honor Code breach the trust of not only the involved professor and class but the community as a whole and therefore should in almost all instances be resolved in an academic trial; and

Whereas rare instances do occur in which the involved parties in a suspected academic violation of the Honor Code have reached a full resolution, including addressing the trial goals of education, accountability, and restoration, before the incident is brought to the attention of Honor Council; and

Whereas Honor Council may, in some of those rare instances, feel that the burden that a trial would place upon the involved parties and the jury would be greater than the good that would come out of that trial;

Be it resolved that the first paragraph of Constitution Section 7.01(a) shall be amended to read as follows:

Honor Council may decide that an academic situation needs to be resolved in a trial. A trial is usually necessary if a student is suspected of having violated our community academic standards and must, therefore, answer to the community for his/her actions. Almost all cases of suspected academic dishonesty are resolved in a trial. Cases of suspected academic dishonesty can only be resolved outside of a trial if Honor Council believes that the trial goals of education, accountability, and restoration have already been addressed; in all instances in which Honor Council suspects that an academic violation of the Honor Code occurred but does not send the case to a trial, Honor Council will release an abstract outlining the situation. Honor Council will designate a Council member to explain to the
confronted individual the alleged charges, to explicitly inform the person of his or her rights, to familiarize
the individual with the trial procedure, and to describe the implications and purpose of each step of the trial
process.

5. Whereas the Alcohol Policy currently requires that two members of Honor Council and Students’ Council
be appointed as members of JSAAPP; and
Whereas serving as representatives to JSAAPP is just one of a number of important and time-consuming
duties of Honor Council and Students’ Council members; and
Whereas having just one Honor Council and Students’ Council representative on JSAAPP would not limit
that body’s ability to carry out its important functions;

Be it resolved that Alcohol Policy Section IV.4 will be amended to read as follows:

JSAAPP is composed of two one members of Students’ Council and two one members of Honor Council,
who are appointed by their respective bodies at the beginning of each semester; one representative from
each of the freshman, sophomore, junior, and senior classes, two representatives from the Office of the
Dean of the College, and a chair or two co-chairs. The Chair(s) and elected positions for class
representatives will be year-long positions. Honor Council or Students’ Council members, if elected and
then appointed for consecutive semesters, may remain on JSAAPP for the entire year if desired. The
election of the JSAAPP Chair(s) will follow the procedures set forth in Section 5.08 of the Constitution of
the Haverford College Students’ Association (entitled “Nomination and Election of the Students’ Council”).
The election of JSAAPP class representatives will follow the procedures for Fall Honor Council elections,
except that all positions are year-long terms. If there is ever a vacancy in any class representative position,
JSAAPP will ask the Appointments Committee of Students’ Council to appoint a member of the
appropriate class to fill the vacancy.

Plenary Resolution #2
Updates to Students’ Council Officer Responsibilities
Presented by Claire Dinh ’16 and Maria Bojorquez-Gomez ’16

Recognizing that all candidates for Students’ Council offices should have access to clear and thorough
descriptions of the officer responsibilities, and

Recognizing that there is no defined program to help incoming officers to fully understand their
responsibilities, and

Understanding that the workload required of each of the Students’ Council positions of (Co-)President(s),
(Co-)Vice President(s), (Co-)Treasurer(s), and (Co-)Secretary(-ies) is too heavy to be effectively managed by
only one person, and

Hoping that incoming officers will be more adequately prepared for their upcoming term, and

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Hoping that more comprehensive descriptions of the Students’ Council officer responsibilities will hold the officers accountable for the entirety of their term, and

Hoping that having partnered positions for the offices of President, Vice President, Treasurer and Secretary will maximize the efficiency of Students’ Council as a whole

Be it hereby resolved that the following changes be made to Articles IV and V of the Constitution.

(key: **bold** = new language; **struck through** = language removed)

Section 4.02 Meetings of the Association

(d) Previous Plenary Resolution Presentation
Directly following the presentation of the Plenary agenda, the **Co- Presidents of Students’ Council** of the Students’ Association will report on the current state of resolutions that were passed at the previous semester’s plenary.

(e) Students’ Council Agenda
The Co-Presidents of Students’ Council will present the Students’ Council agenda for the current semester to the Students’ Association. This shall take place prior to the presentation of resolutions. There shall be a fifteen minute pro-con discussion of the agenda which may be extended based on the accepted rules of **plenary Plenary**. Students’ Council shall provide a forum for further discussion of the agenda at the Students’ Council meeting directly following Plenary.

(j) Resolution Review
If a meeting at which an issue is discussed is perceived by any member of the student community to be misrepresentative, this student can apply to the Students’ Council Co-Presidents for a formal hearing before the full Plenary at the time of the relevant proposal. The **Co-Presidents have** vested in **him or her themselves** the responsibility to assure that the prepared speakers at Plenary fairly, and completely, represent all views, even minority views.

(k) Resolution Presentation
Within seven (7) days of the close of the Plenary session, the Co-Presidents of Students’ Council will present all passed Plenary resolutions to the President of the College and all senior administrative staff for review. Within thirty (30) days, it is the responsibility of the Co-Presidents to gather a formal written response from the President of the College regarding the state of each resolution and to distribute the statement to the Students’ Association. If the President of the College approves a resolution it will take effect as soon as possible unless otherwise stated in the resolution. Should the President of the College not approve a resolution, the **Co-Presidents of Students’ Council** will hold a discussion session about the resolution. A new Plenary may be called by petition of twenty percent (20%) of the members of the Students’ Association, or by the **Co-Presidents of Students’ Council** where a revised resolution may be presented.

(i) Plenary Day Activities
All Haverford computer clusters will be closed Plenary Sundays. The Co-Presidents of Students’ Council and members of the community including faculty are responsible for asking all pertinent

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College offices to refrain from scheduling events (guest speakers, athletics, etc.) on the semi-annually scheduled Plenary Sundays. The Co-Presidents of the Students’ Association are strongly encouraged to take any additional desirable steps in regards to communication with all pertinent College offices and faculty to make Plenary as accessible as possible.

(iv) Copies of the Constitution and Honor Code

It is the responsibility of the Co-Presidents of Students’ Council to ensure that all students have access to an unabridged copy of the Constitution and Honor Code. If the version of the Constitution and Honor Code published for all students is incomplete or abridged in any way, specifically including the omission of changes made at Plenary, then a new, corrected and unabridged version must be available to all students within one month of the distribution of the abridged version at the expense of the Students’ Council operating budget. If this new version is still abridged, new versions will be published and distributed until a complete version is available.

Section 5.02 The Mandate of Students’ Council

Students’ Council shall

(a) Complete the business of student government
(b) Serve as the bridge between the Students’ Association, the administration, and the Board of Managers
(c) Work closely and communicate with administration and faculty
(d) Empower and support student leaders and initiatives
(e) Take a proactive and forward-looking approach to identifying student issues and developing effective policy
(f) Ensure that its actions abide by the Constitution

Section 5.03 Membership of Students’ Council

The members of Students’ Council will be the Students’ Council Co-Presidents, and the elected officials of Students’ Council, namely the (Co-)Vice-President(s), (Co-)Secretary(ies), (Co-)Treasurer(s), Co-Vice Presidents, Co-Secretaries, Co-Treasurers, Officer of Academics, Officer of the Arts, Officer of Athletics, Officer of Campus Life and the Officer of Multiculturalism. In order to ensure that each class year sees representation on Students’ Council, each class will have one (1) Class Representative serve on Students’ Council for a total of four (4) Class Representatives.

Section 5.05 Co-Presidents of Students’ Council

The Co-Presidents of Students’ Council will serve as the chief officers of Students’ Council. The Co-Presidents will preside at all Plenary sessions of the Association. The Co-Presidents will set the agenda and preside over meetings of Students’ Council and oversee the business of its members. It is their responsibility to ensure that the actions of Students’ Council abide by the Constitution. The Co-Presidents shall serve as the primary bridge between the Students’ Association, the administration, and the Board of Managers. The Co-Presidents are strongly encouraged to meet regularly with the President of the College, the Dean of the College, the Dean of Student Life, and the Provost. The Co-Presidents should attend all of the Board of Managers meetings to which they have been invited. The Co-Presidents are strongly encouraged to deliver a statement regarding Students’ Council activities at the Student Affairs Committee meeting. The Co-Presidents will serve as Chairs of the Facilities Fund Allocation Committee. The Co-Presidents are strongly encouraged to take any additional desirable steps in regards to communication with all pertinent College offices and faculty to make Plenary as accessible as possible.

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encouraged to meet regularly with the Director of Facilities Management. The Co-Presidents are responsible for planning events and implementing projects to identify what campus-wide issues Students' Council should address. The Co-Presidents oversee, certify, and publish the results of Students' Council elections, specifying the names of the candidates and making vote tallies available upon request. Each year the Co-Presidents will supervise the presentation of the system of student self-government to the first-year class. In the absence of any one of the (Co-)Vice-President(s), the (Co-)Secretary(ies), or the (Co-)Treasurer(s), Co-Vice Presidents, the Co-Secretaries, or the Co-Treasurers from any Plenary session, the Co-Presidents can appoint from other members of the Council a (Co-)Vice-President(s), (Co-)Secretary(ies), or (Co-)Treasurer(s) pro tempore.

Section 5.06 Duties of Students' Council

(a) Presiding and Agenda
The Co-Presidents shall set the agenda and preside over meetings of Students' Council.

(ii) Updating the Constitution
The Co-Presidents will be responsible for updating the Constitution with approved resolutions and for ensuring that there are no inconsistencies in language or formatting.

(b) (Co-)Vice-President(s) Co-Vice Presidents
The (Co-)Vice-President(s) Co-Vice Presidents of Students' Council shall serve as the chair(s) of the Appointments Committee. The (Co-)Vice-President(s) Co-Vice Presidents shall communicate and work with student representatives to faculty-student committees.

(c) (Co-)Secretary(ies) Co-Secretaries
The (Co-)Secretary(ies) Co-Secretaries of Students' Council shall record the business of Students' Council. The (Co-)Secretary(ies) Co-Secretaries shall be responsible for the distribution of minutes, the Weekly Consensus, and the Weekly Work. The Co-Secretaries shall be responsible for updating the Students' Council website and maintaining the Haverpedia page. The Co-Secretaries must distribute the Mass Email Policy to the Association and faculty and approve mass emails adhering to it. The (Co-)Secretary(ies) Co-Secretaries shall be the administrator of all Students' Council, and Honor Council, JSAAPP and Board of Managers class representative elections. The Co-Secretaries must preside over the Students' Council Awards Nominations and Deliberations at the end of the academic year. The Co-Secretaries shall assist the Co-Presidents in preparing for Plenary. The (Co-)Secretary(ies) Co-Secretaries shall release a semesterly State of Students' Council Report with reports from each Students' Council office.

(d) (Co-)Treasurer(s) Co-Treasurers
The (Co-)Treasurer(s) Co-Treasurers of Students' Council shall disburse the funds of the Students' Association and shall keep a permanent record of all transactions. Prior to budgeting each semester, the (Co-)Treasurer(s) must hold a Student Club Meeting with the Officer of Campus Life. He or she The Co-Treasurers must abide by the rules set out in the Budgetary Guidelines (Section 5.10). When retiring from office, he or she the Co-Treasurers shall post or publish for the inspection of the members of the Students' Association a summary of his or her the Co-Treasurers' accounts. The (Co-)Treasurer(s) Co-Treasurers must keep regular office hours (at least once per month) to disperse funds and field requests and questions from the student body.
(e) Officer of Academics
The Officer of Academics shall be responsible for voicing student concerns pertaining to academics. He or she shall serve as the primary bridge between departmental majors and Students’ Council on issues pertaining to academics. He or she shall serve as Students’ Council’s representative to all faculty meetings and shall serve as one student representative to the Educational Policy Committee (EPC).

(f) Officer of the Arts
The Officer of the Arts shall be responsible for voicing student concerns pertaining to the arts. He or she shall serve as the primary bridge between Students’ Council and the Hurford Center for the Arts and Humanities, the James House Board, the Fine Arts Department, and student groups with a focus on the fine and performing arts. He or she shall encourage collaboration among various art groups. He or she is responsible for planning and implementing projects that will support the arts community on campus.

(g) Officer of Athletics
The Officer of Athletics shall be responsible for voicing concerns pertaining to athletics. He or she shall serve as the primary bridge between varsity and club athletic teams and Students’ Council, and shall work closely with HCAA athletic teams and administrators of athletics when invited to do so. He or she shall attend Advisory Committee meetings. He or she is encouraged to meet regularly with the Director of Athletics. He or she is responsible for planning events and implementing projects that will support the athletics community on campus.

(h) Officer of Campus Life
The Officer of Campus Life shall be responsible for voicing concerns pertaining to student life on campus. He or she shall serve as the primary bridge between Students’ Council and activities, and shall work closely with the Students’ Council Special Events Committee, the Director of Student Activities, and the Dean of Student Life. Prior to budgeting each semester, the Officer of Campus Life must hold a Student Club Meeting with the (Co-)Treasurer(s), and shall work closely with student clubs. He or she shall serve as the point person for dorm concerns from students, and shall work with the Director of Facilities Management, the Director of Residential Life, the Coordinator of Residential Life, the Graduate Assistants, and the Dorm Resource People on pressing dorm issues and major facilities projects. He or she is responsible for planning events and implementing projects to improve the quality of campus life.

(i) Officer of Multiculturalism
The Officer of Multiculturalism shall be responsible for voicing student concerns pertaining to multiculturalism. He or she shall serve as the primary bridge between Students’ Council and the Office of Multicultural Affairs and shall work closely with affinity groups on campus. He or she is encouraged to meet once a week with the Office of Multicultural Affairs and the Dean of Multicultural Affairs. He or she shall meet at least once a month with the heads of affinity groups and encourage collaboration among them. He or she is responsible for planning events and implementing projects that promote multiculturalism and diversity in the Association.
General Procedures

Nominations for the following offices of Students’ Council — Co-Presidents, (Co-)Vice-President(s), (Co-)Secretary(ies), (Co-)Treasurer(ies), Co-Vice Presidents, Co-Secretaries, Co-Treasurers, Officer of Academics, Officer of the Arts, Officer of Athletics, Officer of Campus Life and the Officer of Multiculturalism—will open the second Friday of April and will close on a deadline specified by the Students’ Council (Co-)Secretary(ies) Co-Secretaries. All candidates for office must supply a written statement outlining his or her reasons for running and objectives for his or her term to be eligible to run for office. The election will take place during the third week of April. Nominations and elections for the officers of Students’ Council will be restricted to members of the Students’ Association who intend to be enrolled at Haverford College for the duration of their term in office. A nominated (Co-)Vice-President, (Co-)Secretary, or (Co-)Treasurer may consist of no more than two (2) individual members of the Students’ Association. A nominated Officer (Officer of Academics, Officer of the Arts, Officer of Athletics, Officer of Campus Life, or Officer of Multiculturalism) may consist of no more than one (1) member of the Students’ Association.

Class Representative Procedures

There will be one (1) elected representative from each class. Representatives to Students’ Council will be elected from each class year within the first four weeks of each semester, by a date specified by the (Co-)Secretary(ies) Co-Secretaries of Students’ Council. All candidates for office must supply a written statement outlining his or her reasons for running and objectives for his or her term to be eligible to run for office.

Voting Procedures for Students’ Council

In the event of a tie-vote for any office, a run-off between the tie-vote receivers shall take place. The (Co-)Secretary(ies) Co-Secretaries of Student’s Council shall set a forty-eight (48) hour period for elections to take place. The elections shall be re-run with all due haste.

Voting Procedures for the Class Representatives

If any election must be re-run, the (Co-)Secretary(ies) Co-Secretaries of Students’ Council shall set a deadline for nominations and a forty-eight (48) hour period for elections to take place. The elections shall be re-run with all due haste.

In the event of a tie-vote for any office, a run-off between the tie-vote receivers shall take place. The (Co-)Secretary(ies) Co-Secretaries of Students’ Council shall set a forty-eight (48) hour period for elections to take place. The elections shall be re-run with all due haste.

Section 5.08 Appointments

Appointments Meetings

Composition

Appointments Meetings shall be chaired by the (Co-)Vice President(s) Co-Vice Presidents and be composed of the Officer of Academics, the Officer of the Arts, the Officer of Athletics, the Officer of Campus Life, the Officer of Multiculturalism, and the four Class Representatives. The Co-Vice Presidents must contact all current committee administrative advisors to determine the necessary appointments for the upcoming year. After contacting standing committees, the Co-Vice Presidents should plan a tentative calendar of appointments within the first five weeks of each semester. The Co-Vice Presidents shall make applications for committee positions available to the Association. The Co-Vice Presidents shall make applications for
open committee positions available no less than one week before appointing representatives to fulfill those respective positions.

(ii) Consensus
All appointments shall be conducted by consensus. If consensus cannot be reached the appointment, at the discretion of the (Co-) Vice President(s) Co-Vice Presidents, may be re-opened for applications immediately or at a future date.

(b) Student Representative Responsibilities
(i) Contact
All appointed student committee representatives must maintain contact with Students’ Council, specifically the office of (Co-) Vice President(s) Co-Vice Presidents, throughout the year.

(ii) Release of Reports
When the (Co-) Vice President(s) Co-Vice Presidents release the annual Appointments Report, all student representatives must submit committee reports to the (Co-) Vice President(s) Co-Vice Presidents in a timely matter.

(vi) Impeachment Voting
A two-thirds majority of Students’ Council present is required for removal of the representative. Appointments Committee shall fill the open appointment as soon as possible, at a date and time selected by the (Co-) Vice President(s) Co-Vice Presidents.

Section 5.10 Budgetary Guidelines
(a) Responsibility and Powers of the Office of the Treasurer

(i) Treasurer-Co-Treasurers Responsibilities
The Students’ Council Office of the Treasurer Co-Treasurers is responsible for the fair and impartial distribution of Students’ Council funds to the organizations and clubs of the Haverford Student Body and Bi-Co community through the Budgeting Committee. The Budgeting Committee shall be chaired by the (Co-) Treasurer(s) Co-Treasurers and shall consist of the Officer of Academics, the Officer of the Arts, the Officer of Athletics, the Officer of Campus Life, and the Officer of Multiculturalism.

2) The Office of Treasurer the Co-Treasurers is empowered to issue loans, upon its discretion, providing it does not compromise Students’ Council’s ability to fund the student organizations of the Haverford and the Bi-Co community.

3) The Office of the Treasurer-Co-Treasurers is empowered to enter into contracts with student organizations concerning the employment of student labor, i.e. HITT, BLAST, etc.

(ii) Additional Co-Treasurers’ Responsibilities
The Office of the Treasurer Co-Treasurers is responsible for keeping an accurate account of the Students’ Council treasury and ensuring its financial stability.

(iii) Coordinator of Student Activities
To ensure the fiscal responsibility of the Office of the Treasurer Co-Treasurers, the Director of Student Activities will also be included on the Students’ Council account in a purely advisory capacity.

(iv) Development of Surplus Monies
The Office of the Treasurer Co-Treasurers is empowered to develop a separate fund or investment policy for surplus monies provided that it operates within the rules governing the budgeting process and the Office of the Treasurer Co-Treasurers and does not undermine the stability of the treasury.

(d) Eligibility Requirements
(iv) Student Club Meeting Attendance
At least one member from each organization applying for Students’ Council funding must attend the Student Club Meeting to be held at the beginning of each semester. This meeting shall be led by the (Co-)Treasurer(s) Co-Treasurers and Officer of Campus Life and attended by the (Co-)Secretary(ies) Co-Secretaries. The purpose of the meeting is to inform clubs about the budgeting process, and facilitate communication between clubs and Students’ Council.

(e) Governing Rules
(vi) Allocation Responsibilities
The Office of Treasurer the Co-Treasurers is responsible for illuminating where the Students’ Council funds have been allocated with regard to each individual group. An organization may not use Students’ Council funds for any other activity outside of those budgeted by the Budgeting Committee without prior notification of the Treasurer(s) Co-Treasurers.

(vii) The Approval of the Budgets by Students’ Council
After the Budgeting Committee has completed the budgetary process, the Office of the Treasurer Co-Treasurers is to present Students’ Council with the finalized budget. The budget must then be ratified by consensus.

(f) The Transfer of Allotted Funds
(i) Check Pickup
The specified individual according to (d)(iii) may pick up requested checks during a time specified by the Office of the Treasurer Co-Treasurers or another time mutually agreed upon by the (Co-)Treasurer(s) Co-Treasurers and the club contact.

(ii) Check Refusal
The Office of the Treasurer Co-Treasurers reserves the right to refuse to honor a check request from an organization that does not adhere to the spirit and letter of the standing rules of Students’ Council allocations. The refusal may be appealed to the Students’ Council. This appeal will be directed to the (Co-)Secretary(ies) Co-Secretaries of Students’ Council, and a simple majority of Students’ Council is necessary to overturn the (Co-)Treasurer’s Co-Treasurers’ action.

(iii) Non-roll over
Budgeted money that is not used by student organizations during the semester will not roll over to the following semester’s budget for the student organization. Instead, all remaining funds will
remain in the Students’ Council general budget to be redistributed through the budgeting process
the following semester.

2) The Office of the Treasurer Co-Treasurers withholds the right to cancel requested checks that are not picked up by the end of the semester.
3) At the end of each year, the Office of the Treasurer Co-Treasurers will transfer the surplus in excess of $2000 into a secure account. The account may be withdrawn from without repayment every four years, in the spring semester beginning in 2006. Accumulated monies may be used for the purpose of bettering the Haverford community, as deemed by Students’ Council directly or by a committee or organization with Students’ Council’s authority. The Office of the Treasurer Co-Treasurers shall maintain the account and provide regular updates of its balance to the community.

(g) The Speakers Committee
The Speakers Committee will be budgeted a minimum of fifteen thousand dollars each semester. The Office of the Treasurer Co-Treasurers is empowered to budget additional funds to the Speakers’ Committee, upon its discretion, provided it does not jeopardize the stability of the treasury or act contrary to the obligations of the office.

Ratification of the Alcohol Policy
Presented by: Alexandra Lamacki ‘16 and Candace Todd ‘16

Introduction:
There are numerous sections of the Crime Code of the Commonwealth of Pennsylvania that deal with intoxicating liquor. An increasing public concern about alcohol abuse and alcohol-related injuries has been followed by a developing body of case law that has extended the liabilities of vendors to non-commercial or “social” hosts on whose premises alcohol is served to minors or intoxicated persons of any age. The Haverford College Policy of Drug-Free Schools, adopted in compliance with federal requirements, forbids the unlawful possession, use of, or distribution of illicit drugs or alcohol.

Goals of the Alcohol Policy:
The Alcohol Policy is designed to achieve the following goals:

1. To remind students of the laws of the Commonwealth of Pennsylvania and of the Honor Code, all of which should govern their behavior with respect to alcohol
2. To stress moderation, safety, and individual accountability for those who choose to drink;
3. To maintain a social atmosphere that is free of coercion for those who choose not to drink and a climate in which alcohol is not the center of parties or other social events;
4. To maintain a community in which alcohol abuse and its effects are minimal;
5. To provide confidential and effective guidance for those with specific needs related to alcohol use and alcoholism; and
6. To provide information and education about the effects of alcohol for all its students.

All members of the community are expected to be familiar with and abide by the Alcohol Policy. It is the duty of all students to conduct themselves in a manner consistent with the Honor Code, in addition to helping others to do the same. With regard to the consumption of alcohol, it is recognized that students are
responsible for their own well-being, as well as the well-being of others. Thus, behavior that puts lives at risk, in terms of mental and physical health and legal liability, cannot be condoned.

The Policy:

Article I

Students have the responsibility to confront others whose behavior under the influence of alcohol is inconsistent with the welfare of themselves and others in the community. When community members lose their ability to reason and control their actions due to excessive alcohol consumption, it is threatening to them, to those around them, and ultimately to the community as a whole. Students are responsible for preventing themselves and others from ever reaching that point.

Inebriation shall not be seen as an acceptable or justifiable excuse for disruptive behavior and confrontation for such behavior shall be dealt with as prescribed by the Honor Code.

Article II

Any infractions of Article II will fall under the jurisdiction of Honor Council and JSAAPP. Students have the responsibility to preserve the natural integrity of the campus and therefore to maintain the good condition of the College by preventing any instances of destruction, defacement, littering, and other offenses that can occur as results of alcohol consumption. Events that involve the consumption of alcohol can often lead to the scattering of cups, broken glass, and other waste that affects the condition of the grounds and the safety of the students. In addition, excessive consumption of alcohol can lead to the defacement and vandalism of campus buildings by community members. Students have the responsibility for preventing and resolving these issues in the interest of student safety and the College’s ecological and aesthetic environment.

Article III

1. **Events:** Since the majority of the students are under twenty-one, the legal drinking age in the Commonwealth of Pennsylvania, alcoholic beverages are not to be served or consumed at student events open to and/or advertised in the college, bi-college, or tri-college communities with the exemption of special events that have been approved by the Joint Student-Administration Alcohol Policy Panel (JSAAPP). In order to receive permission for an aforementioned “special event,” the event coordinators must first submit in writing a proposal for the event to JSAAPP. These events must meet the following criteria in order to be considered:
   1. The event may only take place in Lunt Basement or in James House.
   2. The event must be aimed towards promoting the fine or performing arts.
   3. The event organizers plan the event with the aim of promoting the goals of the Alcohol Policy in mind—stressing moderation, safety, and individual accountability for those who choose to drink and providing a positive drinking atmosphere in which alcohol is not the center of the event. Additionally, online discussions relating to the presence of alcohol at an event are highly discouraged.
   4. Alcohol may not be served at the event if the event coincides with Prospective Student Weekend.
   5. If the event organizers wish to organize a series of events, they can apply once at the beginning of the semester for all the events that semester, given JSAAPP approval.

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2. **Private Parties:** Outside of approved special events, alcoholic beverages may be consumed only in private spaces. A private space is defined as a student residence or an outdoor area, such as a stoop, porch, or yard that is immediately adjacent to a student residence. The College recommends students not consume alcoholic beverages outdoors on College grounds, hallways or stairwells. Furthermore, alcoholic beverages may only be served in indoor private spaces or adjacent areas. Serving or consuming alcohol on athletic fields used by any College team or outside group is prohibited, in compliance with NCAA regulations.

3. Alcoholic beverages may neither be served nor consumed in public spaces such as, but not limited to, Founders Great Hall and Common Room, the Dining Center, all classroom and laboratory buildings, all libraries, any athletic fields used by any College team or outside group, and any space not defined as a private space without the express written permission of the President of the College.

4. The guidelines apply to all students, including those twenty-one years of age or older.

5. While the distribution of alcohol to all individuals under the age of 21 is illegal, the distribution of alcohol to those under the age of 18 is especially troublesome and will not be condoned.

6. If drinking, students should work to curtail behaviors that may pose a hazard to the comfort and safety of party or event guests, other occupants of the dormitory, and themselves, including, but not limited to, creating excessive noise and/or blocking corridors, stairwells, or doorways.

7. As is the case with JSAAPP approved special events, all private parties must not advertise the presence of alcohol.

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**Article IV**

1. Students who consume alcohol in a manner incompatible with the goals of the Alcohol Policy should be asked to refrain from the offending action by the host or other party guests. In incidents where the students feel that a violation of the Alcohol Policy has occurred and where the confronting party and confronted individual fail to reach a resolution, they should follow the procedure of the campus on which the incident occurred. For this reason, students choosing to attend parties or events at Bryn Mawr College should first familiarize themselves with Bryn Mawr’s Alcohol and Party Policies and Honor Code. At Haverford, disregard for these and other party policies should be brought to the attention of JSAAPP. This panel will address strictly procedural violations of the Policy, and will present resolutions aimed at repairing the breach of trust caused by the violation. These resolutions will be presented orally and in writing to both the confronting and confronted parties, as well as to the Dean of the College. Referrals can be made by Honor Council. A student has a period of seven days after the completion of a JSAAPP Inquiry in which to appeal to the Dean of the College or his/her designate to change the resolution(s). If the Dean in question wishes to offer alternative resolutions, he/she must consult with JSAAPP prior to the notification of the change in resolutions. The appeal must be presented orally and in writing, and may be made on either substantive or procedural grounds.

2. When confronting an individual does not or cannot lead to the satisfactory resolution of a problem, the individual whose behavior allegedly violates the Honor Code shall ultimately be brought to the attention of Honor Council. Honor Council will bring a case to the attention of the Office of the Dean if there is a threat to the life or safety of individuals or of damage to College or private property resulting from inebriation or a violation of the Alcohol Policy. Flagrant or repeated violations of the Party Guidelines could constitute such a case. Such behavior may result in separation or exclusion of the confronted person(s) from the College.

3. In some cases, Honor Council, JSAAPP, or the Office of the Dean will consult counselors with expertise in alcohol abuse and alcoholism if such expertise is deemed relevant.

4. JSAAPP is composed of two members of Students’ Council and two members of Honor Council, who are appointed by their respective bodies at the beginning of each semester; one representative from each of the freshman, sophomore, junior, and senior classes, two representatives from the Office of the Dean of the College, and a chair or two co-chairs. The
Chair(s) and elected positions for class representatives will be year-long positions. Honor Council or Students’ Council members, if elected and then appointed for consecutive semesters, may remain on JSAAPP for the entire year if desired. The election of the JSAAPP Chair(s) will follow the procedures set forth in Section 5.08 of the Constitution of the Haverford College Students’ Association (entitled “Nomination and Election of the Students’ Council”). The election of JSAAPP class representatives will follow the procedures for Fall Honor Council elections, except that all positions are year-long terms. If there is ever a vacancy in any class representative position, JSAAPP will ask the Appointments Committee of Students’ Council to appoint a member of the appropriate class to fill the vacancy.

Article V

1. Coordinators of parties and other social events must abide by the party policy of the host campus.
2. It is expected that hosts will inform their guests of relevant provisions of the Honor Code and the Alcohol Policy. Should the provisions of the Alcohol Policy be violated by non-College members, their continued access to this campus may be restricted.
3. Faculty and staff members who entertain students should be aware of the responsibilities and risks to the College and to themselves as individual social hosts under the laws of the Commonwealth of Pennsylvania.
4. If the Party Guidelines are not followed either by guests or hosts, it is the obligation of students aware of the violation to approach those in violation and seek a resolution.

Article VI

As with the Honor Code, the students of the community need to reaffirm their commitment to the Alcohol Policy to demonstrate that they accept both the freedom and privileges regarding alcohol consumption and the responsibilities that it entails. The Policy shall be re-ratified every year, and it may be amended at any Plenary. Amendments to the Policy may be proposed by any member of the Students’ Association. Amendments will be passed by a two-thirds vote of the total attendance at Plenary. A two-thirds majority vote of those at Plenary shall be necessary for final ratification of the entire Policy. The final text of the Policy shall be immediately forwarded to the President and Dean of the College for presentation to and approval by the Board of Managers.

Ratified 9/28/13
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